

MINUTES OF THE BOARD OF TRUSTEES OF
THE McCURDY SCHOOL OF NORTHERN NEW MEXICO

November 20, 2008

Members present: Marilyn Peabody, Murray Ryan, Robert DeVargas, Al Hernandez, Bethany Carpenter, Ruth Montoya, Anthony VanderVossen and participating via phone conference was Deborah Anderson

Members absent: Manuel Valdez, Kelly Armstrong, and Bishop Max Whitfield

Others present: Superintendent Dan Garcia, Mike Hibner, and Eufemia Romero

CALL TO ORDER. Chairperson Marilyn Peabody called the meeting to order at 6:05 PM at which time Deborah Anderson was phoned to join the meeting. Deborah Anderson and Pam Miller, Elementary Principal, are in Arizona attending a Resource Development Training. Bethany Carpenter led in prayer.

APPROVAL OF AGENDA. Added to the agenda were the following two items: Procedural Motion with Business as proposed; and Line of Credit with Valley National Bank. Anthony VanderVossen moved, seconded by Ruth Montoya to approve the agenda as amended. Motion carried.

APPROVAL OF OCTOBER 16, 2008 BOARD MEETING MINUTES. Ruth Montoya moved, seconded by Anthony VanderVossen to approve the minutes of the October 16, 2008 Board meeting as presented. Motion carried.

APPROVAL OF OCTOBER 28, 2008 EMERGENCY BOARD MEETING MINUTES. Correction on number (1) to read as follows: that the individual in question be disenrolled from McCurdy without option to return. Anthony VanderVossen moved, seconded by Murray Ryan to approve the minutes of the October 28, 2008 Emergency Board Meeting as amended. The motion passed.

WRITTEN REPORTS. Murray Ryan moved, seconded by Anthony VanderVossen to accept written reports with option for questions and action items within the reports to be treated separately. Motion carried.

Regarding the maintenance report presented by Mike Hibner, it was the consensus of the Board that the valve on the boiler be replaced as soon as possible.

The Board requested a detailed report on Walk-a-thon fundraiser monies received and where monies were applied via e-mail from Business Manager Pam Miller.

Dan Garcia reminded the Board to reserve Saturday, December 13th date on the calendar for a dinner meal hosted by him and his wife, Ana for staff, volunteers, and Board of Trustees and Foundation Board members and spouses in McCracken Gym.

CHAIRPERSON'S REPORT. Marilyn Peabody encouraged the Board to pay their individual contribution of \$50 towards the Gala Bronze Sponsorship pledged in July. After discussion, it was the consensus of the Board to each donate money towards Christmas bonuses for staff. Foundation Board members will also be asked to contribute for these bonuses.

ACH AUTHORIZATION AGREEMENT. Murray Ryan moved, seconded by Anthony VanderVossen to approve the ACH Authorization Agreement with Valley National Bank as presented to the Board. This agreement form was discussed at last month's board meeting. It will be used for direct withdrawals from personal accounts of donors and will be mailed to donors who might wish to consider this method of contributing to McCurdy.

CENTENNIAL FUND CAMPAIGN. Al Hernandez moved, seconded by Ruth Montoya to approve the Centennial Fund Campaign with a goal of raising \$100,000 of new monies by 2012 as recommended by the Alumni Association. The motion carried. This campaign will be promoted among all donors with the understanding that it will be an additional gift beyond their donations to the general fund and the amount for the endowment raised through the gala.

POLICY ON ACCEPTANCE OF GIFTS. Anthony VanderVossen moved, seconded by Robert DeVargas to approve the Policy on Acceptance of Gifts as presented by the Fund Raising Committee. The motion carried.

NEW BUSINESS.

- a. Nominating Committee – It is the recommendation of Superintendent Dan Garcia that this committee be increased in membership. The committee members are Anthony VanderVossen, Murray Ryan, Deborah Anderson, Marilyn Peabody and Robert DeVargas.

- b. Line of Credit Recommendation. Presented for approval by the Board was a Loan Recommendation Form from Valley National Bank. McCurdy continues to have a line of credit account with VNB, however, at this time the bank is asking that McCurdy School secure the line of credit loan with intangible assets such as accounts receivable, furniture, fixtures, and equipment. This type of collateral shows good faith effort on the part of the borrower. Discussion took place. Anthony VanderVossen moved, seconded by Ruth Montoya to approve the pledge of collateral with intangible assets as requested by Valley National Bank. The motion carried with Al Hernandez abstaining from voting.

RECESS FROM REGULAR SESSION. Chairperson Marilyn Peabody recessed the meeting at 7:40 PM to go in to Executive Session.

The Board came out of Executive Session at 8:11 PM.

The Board of Trustees discussed how McCurdy is doing on the following points, after the incident of October 21, 2008, and that we look further into these points and policies:

- To check on the behavioral contracts that were established for the bullies in this case
- To do a “root-cause analysis”; Dr. Murray Ryan will provide the people and tools
- Security policies: the police are more of a presence on campus now; the board would like to have documentation on the heightened security

- Are the teachers being asked to “police” the grounds and other areas of the school? What measures have we taken, what may our future actions be, what are the plans in place and what needs to be implemented to strengthen the security of the school?
- The Board will look into the coverage by McCurdy’s insurance company, as well as notify them of the incident, and Dan Garcia will contact the GBGM in writing, with a report on the incident.
- The Policy Committee will meet on December 4, 2008 at 6 PM, to look into both the security and bullying policies. The bullying policy is different for each level at the school (elementary, junior high, and senior high): the Board and policy committee would like to develop one policy for the entire school.

NEXT MEETING. The next regular meeting of the Board of Trustees will be held following the all staff Christmas luncheon on December 19, 2008 at 1:30 PM in the Student Center Conference Room.

ADJOURNMENT. Chairperson Marilyn Peabody adjourned the meeting at 8:20 PM.

Eufemia Romero
Recording Secretary

Bethany Carpenter
Board Secretary