

MINUTES OF THE BOARD OF TRUSTEES OF  
THE McCURDY SCHOOL OF NORTHERN NEW MEXICO

September 17, 2009

Members present: Bethany Carpenter, Manuel Valdez, Kelly Armstrong, Al Hernandez, Chris Martinez, Ricardo Cordova, Ruth Montoya, and Marilyn Peabody

Members absent: Greg Kennedy, Robert DeVargas and Anthony VanderVossen

Others present: Deborah Bennett Anderson, Ruth Stambach, John Lamenzo, Mike Hibner and Nash Vickers

CALL TO ORDER AND PRAYER. The meeting was called to order by interim Board Chair, Ruth Montoya, at 6:01 PM. Ruth Stambach offered the opening prayer. Nash Vickers was introduced. Voting on the approval of last month's minutes and on the agenda was set aside until a quorum was formed.

REPORTS. Review of written reports from school administrators took place.

Mike Hibner was present, and handed out his written report, and it was discussed. All the other reports were noted (those which were written). There was no report or written report from the Student Senate.

Some action items from Mike Hibner's report were that the 98 International Bus needs a tow to Las Vegas; a swale will be built this summer in front of Bachman Hall to allow water to drain; notification to NMED will be made in the next day or so; that GBGM will be notified about bottled water needs, and that three estimates will be gathered regarding the fixing of the Uranium problem.

APPROVAL OF MINUTES OF THE AUGUST 20, 2009 Board Meeting and Agenda FOR TONIGHT'S MEETING. We achieved a quorum, and so Al Hernandez moved, and Marilyn Peabody seconded that the agenda for tonight's meeting and the minutes from the August 20, 2009 Board meeting be approved as presented. The motion passed, with the note that item III of

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the agenda be changed from "Approval of Minutes - October 20, 2009," to "August 20, 2009." It was also noted that the minutes of the August meeting included the approval by the Board of \$22,000 for the new guard's salary, to be paid to ProSec. Deborah Bennett Anderson noted that the guard's salary and the purchase of the guard's shed totaled less than \$22,000.

Ruth Stambach expressed her appreciation for the Board, and noted that she is especially proud of those on the Board who are her "kids" (former students). She also mentioned that she is going back to Ohio. The Board voiced its appreciation of Ruth, and of her visit, and stated the hope that she will return.

**ALUMNI REPORT.** Chris Martinez offered a report as the alumni representative, on the activities, etc. for the upcoming Homecoming weekend. Chris noted that he is next door to the folks hosting the 5:00 PM gathering on Friday, the 25th of September; and that this is his 25th anniversary. The 9:30 AM brunch on Sat. will precede an Alumni Council meeting, in the Student Center. The food will be provided by the Food Service folks. The dinner on Saturday requires a pre-registration for numbers, and folks who want to participate in the Golf Tournament and are not yet registered, may contact Ruth Montoya or Helen Finch. It was also noted that registrations receive thank you notes, but not folks who purchase a brunch or dinner.

John Lamenzo made his financial report. Operating, payroll, and activity accounts have been reconciled. He plans to have no reconciliation discrepancies in his Sept profit and loss. Vanessa Sanchez has been hired as an accounting assistant, and the staff is being "cross trained." John is using the software to its potential and using the "class" accounts for the separate schools (HS, MS, ES), and for administration, athletics, maintenance, and others. He has been working with Nash Vickers, who is doing an audit provided by the General Board of Global Ministries and McCurdy, but it is not a "real audit." Nash noted that donations are down about 30%. Both men reiterated McCurdy's financial position. Ruth Montoya requested the Board receive the financial report. Bethany Carpenter moved and Ricardo Cordova seconded to receive the financial report. It was approved.

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**SUPERINTENDENT'S REPORT.** The interim Superintendent's report by Deborah Bennett Anderson revisited the number of hours for the new guard. The security guard is currently employed for a six hour day, from 10am-4pm. Chris Martinez moved and Ricardo Cordova seconded that the Board deny approval for an additional \$3,064 + taxes to increase the guard's hours by one hour per day, while exploring alternative scheduling. The motion passed with one vote against.

The fee schedule and multiple student discounts was also revisited, with the motion in April by Bethany Carpenter and Manuel Valdez that the only multiple student discounts allowed (for new students this year, and for all next year), would be a one time \$600 reduction for multiple students when both were in high school. This year we will honor the contracts already signed.

Ricardo Cordova suggested buying a 5 gallon bucket of Mastic for the roof repairs, which might end up costing about \$200, versus gathering nearly \$30,000 from churches or the "owner of the buildings:" GBGM.

**CHAIRPERSON'S REPORT.** The interim Board Chair's report by Ruth Montoya focused on the organization of the search committee for the new Superintendent/Head Master/President. Administrative educational credentials will not be necessary as both principals hold those state licenses. The search team will be announced in October and we will initiate the search in January of 2010. Marilyn Peabody mentioned that educators often know where they will be in September by March. That information will be presented to the search team, and they will decide whether or not to accelerate their search.

There was discussion regarding the combined meetings in November and December; it was the consensus of the Board to meet each month. The meeting in November will be on the 19th; the meeting in December will be on the 14th (a Monday). It was also decided that the Board would sponsor a Bronze Table at the Gala with each member being asked to contribute \$50. Eufemia Romero will be asked to contact Board members who have not yet paid their portion for the All Staff Retreat luncheon at Ghost Ranch.

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RECESS FROM REGULAR SESSION. The executive session began at 8:04 PM and ended at 9:00 PM. Deborah Bennett Anderson left the executive session at 8:31pm. As an action item, Al Hernandez will make contact with Sam Millington regarding McCurdy's financial situation. Ricardo Cordova moved, and Al Hernandez seconded, that as an action item, Deborah Bennett Anderson be authorized to rename and restructure the Office of Church Relations to include other donor bases, and to recruit and hire a fundraising person, who might be given a stipend and a percentage after a certain amount of money is raised (amount of money to be determined); the percentage amount to increase with higher levels of donor commitment (and \$\$). It was the feeling and hope of the Board that Deborah would move this action item to the highest level of importance, as soon as possible. It was also suggested that Tom Hoffman be contacted as soon as possible for names of individuals who might qualify for this position. The motion was passed.

This action item rode on the strength of the Board's proposal to offer Deborah Bennett Anderson a contract and monetary package as discussed in the executive session and was moved by Al Hernandez, and seconded by Marilyn Peabody, Kelly Armstrong, and Chris Martinez. The motion was unanimously passed.

ADJOURNMENT. At 9:10 PM, Marilyn Peabody moved and Ricardo Cordova seconded that the meeting be adjourned. Motion passed.

Respectfully submitted,

Bethany Carpenter  
Board Secretary