

MINUTES OF THE BOARD OF TRUSTEES OF  
THE McCURDY SCHOOL OF NORTHERN NEW MEXICO

October 22, 2009

Members present: Al Hernandez, Manuel Valdez, Ruth Montoya, Ricardo Cordova, Chris Martinez (Executive Session), Bethany Carpenter, Greg Kennedy, Anthony VanderVossen, and Marilyn Peabody

Members absent: Kelly Armstrong

Others present: Deborah Bennett Anderson, Mike Hibner, and Eufemia Romero

CALL TO ORDER AND PRAYER. Chairperson Ruth Montoya called the meeting to order at 6:10 PM and led the meeting in prayer.

APPROVAL OF AGENDA. Added to the agenda were items under New Business – Request from Robert DeVargas; and under Old Business – Uranium Contamination Options. Anthony VanderVossen moved, seconded by Marilyn Peabody to approve the agenda for tonight's meeting as amended. Motion carried.

APPROVAL OF THE SEPTEMBER 17, 2009 BOARD MEETING MINUTES. Anthony VanderVossen moved, seconded by Manuel Valdez to approve the minutes of the September 17, 2009 Board Meeting as presented. The motion passed.

REPORTS. Review of written reports from school administrators, namely: Principals Ken Martinez and Pam Miller, Athletic Director Eric Vigil, and Maintenance Director Mike Hibner. These reports are provided via e-mail prior to the meeting.

Mike Hibner was present to answer any questions regarding his report.

MONTHLY FINANCIAL REPORT. This report will be presented during Executive Session.

SUPERINTENDENT'S REPORT. Deborah Bennett Anderson, Superintendent, provided a written report. Four students have withdrawn. The Fund Raising Policy will be managed through the Business Office to help prevent fund raisers taking place at the same time. The NCA Committee continues to progress towards the upcoming February accreditation visit. The roof over the fourth grade classroom has been repaired. There will be a practice lock down of the school to prepare staff and students of procedures to follow in case of a real emergency that might call for a lock down (campus wide). Ricardo Cordova offered to finance a CPR training for staff. Deborah will notify staff of the training with a date and time to be determined.

CHAIRPERSON'S REPORT. Ruth Montoya will make her report under New Business.

Board Minutes 10-22-09

OLD BUSINESS. Superintendent Anderson reported the following levels of contamination as per test results from the State Environment Department: Well #1 avg=96ug/L, Well#2 avg-148ug/L, Well#3 avg-78 ug/L. Maximum Contaminant Level (MCL) standard is 30ug/L. Average is taken over 4 quarters. There are 15 locations for drinking water. The school could opt for bottled water or reverse osmosis. Discussion took place. Manuel Valdez moved, seconded by Marilyn Peabody to allow administration to put in to place a reverse osmosis. The motion carried.

NEW BUSINESS.

- a. Robert DeVargas assumed a substitute teaching position at McCurdy School and the Board Bylaws state that an employee of the school cannot serve on the Board. Therefore, Robert has requested a temporary leave of absence from the Board until the end of the school year. Anthony VanderVossen moved, seconded by Gregg Kennedy to accept Robert DeVargas' leave of absence from the Board of Trustees retroactive October 12, 2009. The motion carried.
- b. The By Laws Committee will review the wording (Board By Laws) and possibly make recommendations for changes
- c. Deborah asked the Board to keep Harriette Horner, art teacher, in prayer as she recovers from an illness. Ms. Horner will be out for an indefinite period of time.
- d. Ruth Montoya reported that there will be a Superintendent's Search Committee meeting the first week in November. Members of this committee are Ruth Montoya, Marilyn Peabody, Manuel Valdez, Christ Martinez, Ricardo Cordova, Gregg Kennedy and two teachers to be named.
- e. Deborah Bennett Anderson will develop a job description for the position of Fund Development Director. Ideas were shared among the Board about what qualifications this person must possess and what the school's expectations will be in regards to his/her duties.
- f. Chairperson Ruth Montoya appointed Manuel Valdez as Vice-Chairperson of the Board.
- g. Chairperson Ruth Montoya appointed Ricardo Cordova as Board By Laws Committee Chairperson.
- h. The Board of Trustees will donate \$500 to the McCurdy Gala 13 coming up in February.
- i. Superintendent Deborah Bennett Anderson asked the Board for suggestions of fulfilling the need to have access to a lawyer should the school need legal counsel at anytime.

Board Minutes 10-22-09

j. An employee has asked to buy the property and mobile home located on Camino Arbolera she has resided in for the past 15 years. It was the consensus that Superintendent Anderson contact Beth Sultemeier to initiate an appraisal on said property. The sale of this property will be an agenda item at the next Board meeting.

John Lamenzo, Business Manager, was called to make the financial report during the Executive Session Meeting. Chris Martinez also arrived from coaching elementary basketball in time to participate in the Executive Session Meeting.

RECESS FROM REGULAR SESSION. Chairperson Ruth Montoya recessed the regular meeting to go in to Executive Session at 7:30 PM.

EXECUTIVE SESSION. The Board of Trustees convened in to Executive Session at 7:33 PM until 8:56 PM.

Ricardo Cordova moved that Deborah Bennett Anderson contact the auditors from 2007, and get “working papers” from them, so that we can continue to move toward complete and understandable financials. Greg Kennedy seconded the motion. The motion passed.

Anthony VanderVossen moved that the following coaching staff be approved as recommended by Deborah Bennett Anderson:

- Karl Valdez – high school boys basketball assistant coach
- Manuel Chavez – high school boys basketball assistant coach
- Simm Pana Martinez – middle school girls basketball coach
- Angel Martinez – middle school girls basketball coach
- Rick Herrera – volunteer girls elementary basketball coach
- Chris Martinez – volunteer boys elementary basketball coach
- Dean Martinez – volunteer boys elementary basketball coach

with the stipulations proposed by the superintendent regarding coaches taking attendance in sports right after school, and coaches obtaining proper coaching credentials. Ricardo Cordova seconded the motion. Motion passed with Chris Martinez abstaining.

NEXT MEETING. The next regular meeting of the Board of Trustees is scheduled for November 19, 2009 at 6:00 PM in the Student Center Conference Room.

ADJOURNMENT. Chairperson Ruth Montoya adjourned the meeting at 9:06 PM followed by Rev. Bethany Carpenter closing prayer.

Respectfully submitted,

Eufemia Romero  
Recording Secretary

Bethany Carpenter  
Board Secretary

